217 S.E. Choctaw Bartlesville, OK. 74003 Phone: 918-337-4100 Fax: 918-337-4101

SUBDIVISION BONDS

Thank you for your request. Please provide the following items to enable us to underwrite and respond in a timely matter.

- 1. Completed HCC Surety Subdivision Improvement Questionnaire and Bond Information Sheet (Attached)
- 2. Copy of Business Entity Documents
 - A. Articles of Incorporation
 - B. Partnership Agreement
 - C. Joint Venture Agreement
- 3. Personal Financial Statement(s) of Owners (Format Attached)
 - A. Last 2 Fiscal Year End Financial Statements of Business Entity, plus current interim financial statements. **Note:** All Business Entity statements must include both a balance sheet and a profit and loss statement.
 - B. If Business Entity is a Partnership, we require the financial statements of the General Partner(s). If the General Partner is a corporation, we require the last two fiscal year end financial statements on the corporation and an interim statement if the fiscal year end is more than six months past.
 - C. Personal financial statements on all owners who own more than 10% of the corporation and/or financial statement of the General Partner (individual)
- 4. Bank Verification & 3 Months Personal and Business Bank Statements
- 5. Prior Project Reference(s) (Include Contact Information and Job Description)
- 6. Completed Bond/Project Information Sheet
- 7. Copy of Improvement Agreement; drafted by obligee
- 8. Engineer's Estimates with Seal
- 9. Financing Information (Source of funds copy of loan documents or letter of intent)
- 10. Appraisal/Market Analysis of the subject project
- 11. If project is funded, **Setaside Letter on approved form** (our format is required, copy attached)
- 12. Information on Contractor performing the work (e.g. bid amount, copy of contract if available)

If you have any questions regarding **Subdivision Bonds**, please do not hesitate to call us. We look forward to working with you and your clients.

Thank you for your business!

BondPro, Inc. 217 S.E. Choctaw

Bartlesville, OK. 74003

Phone: 918-337-4100 Fax: 918-337-4101

PERSONAL FINANCIAL STATEMENT NOT TO BE USED FOR BUSINESS STATEMENTS.

To induce COMPANY to become surety for the Undersigned, or to accept

Personal financial statement of	SS. NO
	(Name)
(S	Street Address, City, State, Zip) NE NO. () BUS. PHONE NO. ()
NAME OF SPOUSE	BOS. THONE NO. ()
AS OF	
A3 01 ⁻	(Date)
CURRENT ASSETS	CURRENT LIABILITIES
Cash on hand (not in bank)	Notes payable to (names and addresses):
Cash in following banks (names and addresses):	1,110 kg/min to (1,1111 kg/min to 1,1111
	Sales Contracts & Chattel Mtgs. (Sch. 6)
Stocks and bonds (Schedule 1)	
Accounts receivable (Schedule 2)	Accounts payable
Notes receivable (Schedule 3)	Current portion of long term debt
Other current assets (Schedule 6)	Other current liabilities (Schedule 6)
	Current Year's Income Taxes Unpaid
	Prior Year's Income Taxes Unpaid
	Real Estate Taxes Unpaid
TOTAL CUIDDENT ACCETS	TOTAL CUIDDENIT LIADILITIES
TOTAL CURRENT ASSETS FIXED ASSETS	TOTAL CURRENT LIABILITIES LONG TERM LIABILITIES
FIAED ASSETS	LONG TERM EIADIETTES
Real estate (Schedule 4):	Real estate debt (Schedule 4):
Residence	Residence
Other	Other
Cash value of life insurance (Schedule 5)	Borrowed on life insurance (Schedule 5)
Other assets and investments (Schedule 6)	Other long term debt (Schedule 6)
	TOTAL LONG TERM LIABILITIES
TOTAL FIXED ASSETS	NET WORTH
TOTAL ASSETS	TOTAL LIABILITIES AND NET WORTH
CONTINGENT LIABILITIES	
CONTINUENT LIABILITIES	
FOR ENDORSEMENTS OR GUARANTEES \$	FOR OTHER PURPOSES \$
GIVE DETAILS	
OLIE DE LIMED	

Name of Security	No. Shares	If any pledge	e, State to Whom What Purpose		ridends Paid t Two Years	Marke	et Value	Boo	k Value
•	Snares	and for w	vnat Purpose	Las	t Iwo Years				
		l			TOTAL	S \$		\$	
			2. ACCOUNTS F	ECEIVABI	LE				
Name and Address (s	treet and city) From Whom Due	For Wha	it is it Due		When Sold	When Due	A	mount
							TOTAL	\$	
			3. NOTES RE	CEIVABLE				'	
Name and Address (s	treet and city) From Whom Due	For What Due	How S	ecured	Date	Maturity	A	mount
							TOTAL	\$	
			4. REAL E	STATE					
		Title in	4. KEAL I	SIAIL	Date	Amo		onthly	Monthl

Description of Property	Title in Name of	Market Value	Cost	Date Acquired	Amount Encumbrance	Monthly Payments	Monthly Income
		TOTAL					

5. LIFE INSURANCE – CASH VALUE

Name of Company	Policy Number	Name of Insured	Beneficiary	Face Value	Cash Value	Amount Borrowed

6. OTHER ASSETS AND LIABILITIES

Other Current Assets (itemize)	Other Current Liabilities (itemize)	Amount

The information contained in this statement is provided for the purpose of obtaining, or maintaining credit with you on behalf of the undersigned, or persons, firms or corporations in whose behalf the undersigned may either severally or jointly with other, execute a guaranty in your favor. Each undersigned understands that you are relying on the information provided herein (including the designation made as to ownership of property) in deciding to grant or continue credit. Each undersigned represents and warrants that the information provided is true and complete and that you may consider this statement as continuing to be true and correct until a written notice of a change is given to you by the undersigned. You are authorized to make all inquiries you deem necessary to verify the accuracy of the statements made herein, and to determine my/our credit worthiness. You are authorized to answer questions about your credit experience with me/us.

Signature	
S.S. No	Date of Birth
Signature	
S.S. No	Date of Birth

Date Signe	1 .	

9841 Airport Blvd., 9th Floor, Los Angeles, CA 90045 800-787-3896

SUBDIVISION IMPROVEMENT QUESTIONNAIRE

(Not to be completed by agent)

1.	. Name (Must be exactly as it is to appear on bond)			Tax I.D. #				
2 .	Business Address							
			Busi	ness Phone	()		
3.	Owners of Property		Percent of Ownership		Po	Position in Company		
	A							
	В							
	С							
4.	Owners' Residence Address	Soc	. Sec. #	Spous	se	Residence Phone		
	A							
	В							
	С							
5.	Number of years in business		Annu	al Sales				
6	Name and Address of Accountant							
٠.	realite and Address of Accountant							
				_ Pnone ()			
7.	Prior Experience of Subdivider/Developer	A t Of I		D I O		Date or Percent		
	Location of Tract A	Amt. Of Impr	ovements	Bond Cor	npany	Completed		
	В							
	C							
8.	Name of Lender on Prior Tracts		Loa	an Officer	ĺ	Phone		
	A							
	В							
	С							
9.	Prior surety on other projects							
10.	Any surety declined to furnish a bond?	If ves.	explain					
11.	Has company, any affiliated company, or any o	owner failed to	o complete	a project or o	declared	bankruptcy?		
12.	Name of Bank and Address	i.	Ac	count Numb	er	Phone		
13.	Name of Banker			Pho	one ()		
					\			

14.	Any liens filed ag	gainst jobs in the las	t two years?						
	Date Filed	Amount	Date Released	Reason and Details					
4-	A	-1-:		Maria and in					
				If yes, explain					
16.	City/County R		s being requested						
		red (type)		Amount					
				Amount					
		-		Diama					
				Phone ()					
				ah an af lata					
				nber of lots					
				License #					
47	_			Date					
17.	Documents to be returned with questionnaire for expediting underwriting. 1. Corporate, partnership, or sole proprietorship Financial Statement, including a Profit and Loss Statement								
	-			-					
		Personal financial statements from all major stockholders or partners							
	. ,	•	reakdown on bonded impro	vements					
		4. Copy of Subdivision Agreement							
40	5. Bond Forr								
18.	and to check m certify that each made for the pu	ny credit with any c n statement herein c rpose of inducing Ar	reditors or lending institution on tall the contained is true and that the	orize the company to investigate my statements ons. The undersigned and each of them hereby is statement and/or answers to the questions are nity Company and/or U. S. Specialty Insurance					
				Firm Name					
Dat	e								
			Ву						
			PRODUCER INFORMA	TION					
Na	ame								
A	ddress			Fax ()					

SUBDIVISION BOND INFORMATION SUMMARY

THIS IN **NOT** AN APPLICATION FOR BONDING CREDIT. INCLUSION OF THE FOLLOWING INFORMATION WITH THIS SUBDIVISION BOND REQUEST WILL EXPEDITE OUR UNDERWRITING AND APPROVAL PROCESS:

- SET ASIDE LETTER FROM CONSTRUCTION LENDER
- ENGINEER'S ESTIMATE OF COSTS TO COMPLETE OFFSITE IMPROVEMENTS
- REQUIRED BOND FORMS
- SUBDIVISION AGREEMENT
- VICINITY MAP

DESCRIBE LOCATION		NUMBER OF UNITS
CONSTRUCTION LENDER: LOAN OFFICER ADDRESS AMOUNT OF CONSTRUCTION LOAN \$_ AMOUNT ALLOCATED TO OFFSITE IMPI IS SET ASIDE LETTER AVAILABLE? YES TYPE OF DISBURSEMENT: CASHIER'S	ROVEMENTS \$	PHONE ()
IMPROVEMENTS EXCAVATION, GRADING, CLEARING ENGINEERING STREETS, CURBS, GUTTERS WATER SEWERS UTILITIES OTHER	\$	NAME OF SUBCONTRACTOR (if applicable)
OBLIGEE (MUNICIPALITY REQUIRING B		
GRADING IMPROVEMENTS STREET IMPROVEMENTS WATER IMPROVEMENTS SEWER IMPROVEMENTS STORM DRAIN IMPROVEMENTS MONUMENT MAINTENANCE GUARANTEE PROPERTY TAX EROSION CONTROL UNDERGROUND UTILITIES	\$	\$

BondPro, Inc.

217 S.E. Choctaw Bartlesville, OK, 74003 Fax: 918-337-4101

Phone: 918-337-4100

SAMPLE SET ASIDE LETTER

Sample: To be typed on Bank stationary and returned to the Company's Branch Office servicing the account.

To: American Contractors Indemnity Company 9841 Airport Blvd., 9th Floor Los Angeles, CA 90045 Re: Gentlemen: in the amount of \$ has approved a loan for construction of (Name of Project) and the off-site improvements required by law in a project legally described as (Legal Description) and (Name of Bank) has received from said (Name of Principal) a promissory note and deed of trust as security for the above-referenced loan. (Name of Bank) is desirous of making public its record of this loan, however, in accordance with the provisions of the California Tract Map Act of 1975, (Name of Bank) cannot record its loan until the subject Tract Map is recorded. This recordation requires surety bond(s) guaranteeing to the (Name of City/County) that the off-site improvements referenced above will be completed in said Tract. Therefore, in consideration of AMERICAN CONTRACTORS INDEMNITY COMPANY furnishing the surety bond(s) on behalf of (Name of Principal) in favor of the (Name of City/County) in the amount of \$ (Name of Bank) to record its loan, (Name of Bank) will pay into a special impound account the sum of within ten (10) days after the Tract Map and bond(s) are filed and recorded. The escrow covering the project will provide that the funds in said impound account are subject to withdrawal upon

the approval of (Name of Principal), and said funds are to be disbursed for payment of the subdivision improvements mentioned above and only after (Name of Bank) has satisfied itself that the work paid for has actually been performed.

(Name of Bank) further agrees that in the event it is necessary to institute foreclosure proceedings against (Name of Principal) on the property legally described herein, it will immediately notify AMERICAN CONTRACTORS INDEMNITY COMPANY and further, take all necessary steps to protect the interests of AMERICAN CONTRACTORS INDEMNITY COMPANY as respects its liability on surety bond(s) issued pursuant to this letter howsoever AMERICAN CONTRACTORS INDEMNITY COMPANY'S liability may be affected by said foreclosure.

In the event (Name of Principal) fails to complete and/or pay for improvements or meet its obligations to parties with which (Name of Principal) has contracted to do the work (as required by the City/County under said bond(s) described herein) all funds remaining in said impound account shall be immediately available to AMERICAN CONTRACTORS INDEMNITY COMPANY to complete and pay the costs of said improvements, and in such event, (Name of Principal) waives any claim or interest in the remaining funds. AMERICAN CONTRACTORS INDEMNITY COMPANY shall not in any way be obligated to repay said funds so used to (Name of Bank).

(Name of Bank) acknowledges that the surety is relying on the availability of funds under such lending agreement with (Name of Principal) pledged for its use and benefit and as a condition to the issuing of any bond obligations entered into on behalf of (Name of Principal) as surety on the above described project and as such (Name of Bank) agrees that, in the event that the final lending agreement referenced herein with (Name of Principal) is not entered into, the (Name of Lender) shall, within 24 hours of its determining that the final lending agreement shall not be entered into, notify the surety, by certified mail, that it has not and will not enter into such a lending agreement and the surety shall within 48 hours of receipt of such notice return the set aside letter to (Name of Bank).

This is an irrevocable commitment of funds which is not subject to recall or offset by (Name of Bank).

Typed Name and Title

We agree and consent to the foregoing agreement:

ignature	
yped Name and Title	
AMERICAN CONT	RACTORS INDEMNITY COMPANY
ignature	
yped Name and Title	
NAME OF PRINCL	PAL)
ignature	,

BondPro, Inc. 217 S.E. Choctaw

Bartlesville, OK. 74003

Phone: 918-337-4100 Fax: 918-337-4101

Bank Verification

(To be completed by bank or savings & loan)

Please complete a separate form for each account

o this Company for bonding cregiven to us to verify their finance of the reply to the following quest usibility on your part. You may cooperation.	cial statement. Therefore, we cions. Your response will be
for the period of	months.
It is secured by	
Amount availab	le \$
t's character, ability and financ	ial responsibility?
Fax Number ()	
Signature Printed Name	
	o this Company for bonding cregiven to us to verify their finance opt reply to the following quest nsibility on your part. You may cooperation. for the period of It is secured by Amount available a character, ability and finance Fax Number ()

Fax to 918-337-4101